



BUSINESS BANKER

Intercity State Bank is seeking an enthusiastic, friendly and organized individual to help manage our existing business loan portfolio as well as drive business deposit growth through the use of low-cost, competitive technology based products.

Primary Duties

1. Assist existing business customers by providing answers to their questions with loan and deposit accounts
2. Receive applications for new business loans to existing customers
3. With guidance from loan officers and credit analyst:
 - a. Perform business loan collateral analysis
 - b. Follow up on low-risk past due loan payments
 - c. Perform closings on business loans
4. Provide over the phone, e-mail or on-site assistance for e-banking products such as online banking, remote deposit capture and ACH
5. Assist with requests for proposals for new business, not-for-profit & municipal deposit accounts

Requirements

- Strong communication in person, over the phone, and through email.
- Ability to manage multiple customer requests at any given time through documented organization techniques. Strong organizational, multi-tasking and prioritizing skills with ability to work with interruptions, in a fast-paced work environment.
- Natural enthusiasm to meet and talk with business owners and real estate investors to learn about what is most important to them. Ability to genuinely provide the level of attention and service needed to exceed our customers' expectations.
- Self-motivated and resourceful. Ability to deal sensitively with highly confidential information.
- High level of interest and understanding in the use of technology to help business customers manage their banking relationship.
- Prior banking experience preferred, but not required.
- Bachelor's degree with an emphasis in accounting, finance or business administration preferred, but not required.

Please submit resume to Info@IntercityStateBank.com